

**Westinghouse Arts Academy Charter School  
Board of Trustees**

**MEETING MINUTES**

Wednesday, July 7, 2021, 6:00 P.M. EDT

**Present:**

Bill Pricener, Board President/Treasurer  
Dexter Hairston, Board Secretary(Zoom)  
Don Marinelli, Trustee (Zoom)  
Bernadette Gibson, Trustee  
Greg Jakub, Trustee  
Gloria Rayman, Trustee  
Matt Racunas, Solicitor  
Rick Fosbrink, WAACS CEO (  
Betsy D'Emidio, WAACS Principal/CAO (Zoom)  
Debra Lehew, WAACS Dir. SpEd (Zoom)  
Nadine Dunn, WAACS Business & HR  
Admin/Brd Recording Secretary

**Excused:**

JP Hernandez, Trustee  
John Hisiro, Trustee

**Guests:**

Westinghouse Arts Faculty, Staff and Parents  
attending via Zoom

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The Meeting of the Board of Trustees began at 6:02 p.m.

**Roll Call of Board Members:**

Bill Pricener, Board President, welcomed all guests, parents, community, faculty and staff attending via Zoom.

**Public Comment:**

None

**Guest Presentations:**

None

**Approval of Meeting Minutes:**

Bill Pricener, Board President, asked if anyone had corrections or comments to the June minutes. Mr. Pricener clarified that the letter to the Allegheny County Police was drafted by the CIAC and not Mr. Pricener. Mr. Pricener called for a motion to accept the minutes from the 6/2/2021 meeting, with the stated corrections.

Motion made: To accept the minutes from 6/2/2021 - Greg Jakub , 2nd: Bernadette Gibson

Vote: All in favor: ALL Yea; 0 Nay; 0 Abstaining- Motion Carried.

**Board Governance:**

Mr. Racunas noted that a new law has been passed requiring the public meeting agenda be posted online and on the meeting room door 24 hours prior to the meeting. Furthermore, there is a restriction on voting on items not on the public agenda.

**School Programs & Policies:**

Dr. D'Emidio provided an update on the school including information about scheduling for 20-21, interviewing to fill open teaching positions, and the Charter renewal process.

Mr. Pricener publicly thanks Dr. D'Emidio, Mr. Fosbrink, and staff for a fantastic graduation ceremony.

**School Personnel:**

Rick Fosbrink, CEO, presented to the Board an updated Organizational Chart which illustrates future expansion. Mr. Pricener asked that the chart be updated to include the Board of Directors. Mr. Fosbrink also presented the list of personnel for June. He pointed out that we have several long-serving part time faculty members moving to full time employment and a few new employees. In total ten employees were presented for approval. The only resignation was from Samatha Ayres, School Counselor. Bill Pricener, Board President, called for a motion to approve the personnel report.

Motion made: To approve the personnel report - Gloria Rayman; 2nd: Bernadette Gibson  
Vote: All in favor: ALL Yea; 0 Nay; 0 Abstaining- Motion Carried.

**Report on Facilities:**

Rick Fosbrink, CEO, presented to the Board an update on the approved facility upgrades.  
*No action taken.*

**Report on Fundraising:**

Rick Fosbrink, CEO, briefly updated the board on fundraising activities.  
*No action taken.*

**Report on Finance and Business Services:**

Rick Fosbrink, CEO, went over the financial reports with the members. Mr. Fosbrink highlighted certain columns that members should look at more closely. Overall we continue to do well financially.

As of May 30, 2021:  
Cash = \$411,708  
Total Assets = \$983,381  
Liabilities = \$60,099  
Unassigned Fund Balance = \$529,675  
Net Income (YTD) = \$370,080

Lastly, Mr. Fosbrink presented the contracts, bills, and payroll reports for the month of June. He provided clarification to the board on certain expenditures. Again, Mr. Pricener called for a motion to approve.

Motion made: To approve the contracts, bills and payroll for June - Gloria Rayman, 2nd: Greg Jakob  
Vote: All in favor: ALL Yea; 0 Nay; 0 Abstaining- Motion Carried.

**Report on Marketing and Enrollment:**

Rick Fosbrink, CEO, provided the report showing that enrollment is still increasing. It is looking as of today that we have 103 that have accepted and will join the 197 set to return. The Admissions team has reached our target of 300 students for next school year. Mr. Fosbrink shared that we have a new stretch goal of 315 students.

**Executive Session:**

Bill Pricener, Board President, thanked everyone for attending but stated that the Board Members will now go into the Executive Session to discuss personnel matters and the public portion of the meeting has concluded. Mr. Pricener called for an adjournment motion.

Motion made: To adjourn the public meeting and enter into the Executive Session - Gloria Rayman

The Board went into the Executive Session and the public meeting adjourned at 6:32 pm.

**Next Meeting: August 4, 2021 at 6:00 pm**

12/30/21

Date:



Board Secretary