

STUDENT NETWORK INTERNET POLICY

Westinghouse Arts Academy Charter School developed its computer network for instructional use. All files on the network are the property of Westinghouse Arts Academy Charter School and are subject to normal review and maintenance procedures.

Westinghouse Arts Academy Charter School expects students to use the Internet and Westinghouse Arts Academy Charter School's network in a responsible manner. This policy governs the use of the Internet and Westinghouse Arts Academy Charter School's network. Students who do not comply with the standards of behavior outlined in the Code of Conduct or with the Internet/network rules below may lose their privileges and be subject to other disciplinary action.

Guidelines.

As a user of the network, students are expected to abide by the following guidelines:

- Only licensed software may be used on the network.
- Games and personal software are not to be installed on the computers. No one shall execute a software program that has not been installed on the server by Westinghouse Arts Academy Charter School's Technology Department.
- Intentionally altering the files and/or the hardware on Westinghouse Arts Academy Charter School computers or mobile devices will be viewed as vandalism.
- Deliberate attempts to spread viruses through the network will be dealt with by the administration of the school as a violation of the Code of Conduct.
- Unauthorized copying of school software will be considered theft.
- Each student will be provided a username and password to be used by that student to access the network. This is the only login information that a student should be using. Students shall not lend their password out to anyone else and should inform a staff member immediately if they feel their password has been compromised.
- Users are to log off the system as soon as they are finished to prevent use under the wrong login information.
- There will be no distributing of threatening, obscene, or harassing messages over the network or through the printer.
- Abusive, obscene, or disrespectful oral or written language or gestures and swearing will be strictly prohibited in any digital format including, but not limited to, electronic mail.
- Students may not engage in advertisement of products or services for sale or participate in "chain letters" or "pyramid schemes."
- No confidential information is to be distributed by students to other parties at any time. This includes reposting of information sent by another party.
- Students are not permitted to connect to networks other than those provided by Westinghouse Arts Academy Charter School.
- Students are not permitted to deliberately bypass the Westinghouse Arts Academy Charter School Internet firewall by use of proxy servers or other known methods.
- Students will follow the instructional directives of the teacher or staff member in charge at all times.
- The illegal use of copyrighted software is strictly prohibited. Any and all damages

which may occur as a result of unauthorized usage or access will be the responsibility of the user.

- The use of the network to access obscene or pornographic material is prohibited and will be dealt with as a serious breach of the Code of Conduct.