

## ACADEMIC INTEGRITY POLICY

Westinghouse Arts Academy Charter School maintains and preserves the highest expectations and academic standards for its students. Students must respect the intellectual and academic property of self and others, and parents must encourage their children to maintain high personal standards of academic involvement by producing original quality work. Teachers must monitor and maintain academic integrity by requiring quality original work by each student.

### Definitions

The following practices are considered to be violations of this Policy:

1. Attempting, receiving or giving unauthorized assistance from printed or recorded aids or material from any person or another's work
2. Using improperly school or personal technology, such as computers, calculators and other electronic devices
3. Re-submitting work (whether the student's own work or another's work) to different classes without modifications, editing or other appropriate changes

### Procedures

1. Administration and teachers must
  - a. Inform students and parents in writing yearly of this Policy.
  - b. Inform parents and students that this infraction is a violation in the Code of Conduct.
2. Teachers, in the event of an infraction, must also
  - a. Inform the student immediately.
  - b. Notify parents and building administration.
  - c. Administer a penalty of zero or no credit on the assignment.